

# Data Protection Policy

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## EXECUTIVE SUMMARY

The purpose of Data Protection Policy is to enable **Holmes Murphy and Associates** to:  
Comply with the law that protects individual data; Follow best practice for good data governance;  
and Protect **Holmes Murphy and Associates** supporters, staff and other individuals, and the organization from the consequences of a breach of its responsibilities.

## REFERENCES

NIST 800-53

## 1.0 - SCOPE

1.1 This document sets out a statement of the policy and principles adopted by **Holmes Murphy**, governing the processing of personal data. Conforming to this policy is part of **Holmes Murphy**'s overall duty of confidentiality toward individuals with whom it deals.

The policy covers aspects of the business that involves personal information and relates to all services and departments. This policy will be reviewed every two years or more frequently if appropriate, to take into account changes to legislation that may occur and or to accommodate urgent management decisions.

